

Volunteer Service Position Descriptions

Docents/Tour Guide

Become a pavilion-trained volunteer who conducts tours of the Center's permanent collections and special exhibitions for children and/or adults.

Gallery Assistant

This is an excellent way to gain experience in the Pavilion. You will have the opportunity to learn the ins and outs of daily operations as you interact with our patrons. Responsibilities include:

Interacting with patrons of all ages and engaging them with the exhibits and activities

- Helping enrich the Pavilion experience for our patrons by answering questions, offering directions and providing general information
- Participating or leading special exhibit activities

Classroom Assistant

Help children learn, play and create by helping to prepare and conduct various classes, presentations and demonstrations. Responsibilities include:

- Interacting with students (grades k – 12) to assist with activities
- Helping teachers prepare and distribute project materials
- Following directions and working independently to set up and clean up materials

Birthday Buddy

Help children celebrate their birthdays at the Waterloo Center for the Arts:

- Setting-up/decorating party room
- Greeting and orienting party guests
- Being an enthusiastic host/hostess
- Assisting with designated tours and activities
- Assisting with clean-up

Story Time Reader

Have fun and read stories to small or large groups of patrons in our book nook. Use props or puppets and make story time come alive. Organize a Book Brigade, recruit three or four co-workers, friends or family members and start your own Brigade. Take turns reading one shift per week.

Seamstress

Donate your time and expertise to mend and make costumes used in the Phelps Youth Pavilion.

Gift Store Assistant

Assist patrons with their visit to our beautiful gift store and the Phelps Youth Pavilion.

Mascot Representative

Let your creative-side shine by dressing up as the pavilion's mascot "Art". Make appearances at birthday parties and at local schools and public events with Youth Pavilion staff members.